



GUILDFORD
BOROUGH

James Whiteman
Managing Director

www.guildford.gov.uk

Contact Officer:

Sophie Butcher

Tel no: 01483 444056

25 September 2019

Dear Councillor

Your attendance is requested at a meeting of the **LICENSING SUB COMMITTEE** to be held in the Room 1- Chantries, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY 3 OCTOBER 2019** at **1.00 pm**.

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE LICENSING SUB COMMITTEE

Councillor David Goodwin (Chairman)
Councillor Graham Eyre
Councillor James Steel

QUORUM 3



Guildford Borough Council

Millmead House, Millmead, Guildford, Surrey GU2 4BB

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM NO.

1 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and that they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

2 APPLICATION TO VARY PREMISES LICENCE GUPLA0187 - NAPIERS (TBK THE ADMIRAL), 72 VALE ROAD, ASH VALE, GUILDFORD, GU12 5HS (Pages 1 - 50)

**Please contact us to request this document in an
alternative format**

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LICENSING SUB-COMMITTEE

3 October 2019

Application. Type:	Application for the variation of a Premises Licence, number GUPLA0187	
Ward:	Ash Wharf Ward	Ward Councillors: Cllr Andrew Gomm Cllr Jo Randall
Applicant:	Punch Partnerships (PTL) Limited, Elsley Court, 20-22 Great Titchfield Street, London, W1W 8BE	
Agent:	Flint Bishop LLP, Flint Bishop LLP St Michaels Lane, Derby, DE1 3HQ	
Premises:	The Admiral (previously Napiers), 72 Vale Road, Ash Vale, Surrey, GU12 5	
Proposal:	<p>The premises is a public house located in a residential area of Ash Vale. The application proposes to:</p> <ol style="list-style-type: none"> 1. Change the name of the premises. 2. Amend the licensing plan 3. Extend the opening hours 4. Extend the sale of alcohol on a Sunday only 5. Permit Late Night Refreshment and Provision of Films 6. Replace the conditions 	

1. SITE LOCATION

1.1 The premises is a public house situated in a residential area of Ash Vale, on the ward boundaries between Ash Wharf Ward and Ash Vale Ward. A site location map is attached as **Appendix 1**. The dots on the map indicate residential properties. The blue line running down Vale Road is the Ward boundary.

2. LICENCE HISTORY

2.1 The current premises licence GUPLA0187 and the authorised plans are attached as **Appendix 2**.

2.2 The licence commenced on 24 November 2005 and was transferred to the current licence holder on 5 March 2018.

2.3 The designated premises supervisor (DPS) has been varied four times since the licence commenced. The last DPS requested to be removed from the licence on 29 January 2018, at which time the premises had been closed for several months. The premises have been closed to the public since the latter part of 2017.

2.4 The authorised plans attached to the licence have not changed since the licence first commenced on 24 November 2005. In 2006 the conditions on the licence were varied. Since 2005 there have been no changes to the authorised hours or activities.

3. APPLICATION

The application form, a copy of which is attached as **Appendix 3**, gives the following information in relation to the variation proposal.

3.1 Proposed hours and licensable activities:

The application seeks to:

1. Extend the opening hours of the premises to open daily from 08:00, and
2. Extend the opening hours of the premises to allow the premises to close in respect of Sundays at 00:30 the following Monday, and
3. Extend the start time for the sale of alcohol on a Sunday from midday to 11:00, and
4. Extend the terminal hour for the sale of alcohol on a Sunday from 23:00 to midnight, and
5. Permit the provision of late night refreshment indoors on Sunday to Wednesday from 23:00 to midnight, on Thursday and Saturday from 23:00 to 01:00 the following day, and on Friday from 23:00 to 02:00 the following day.
6. Permit the exhibition of films on Sunday to Wednesday from 08:00 to midnight, on Thursday and Saturday from 08:00 to 01:00 the following day, and on Friday from 08:00 to 02:00 the following day.
7. To add non-standard timings for late night refreshment and exhibition of films to match the existing non-standard timings for the sale of alcohol, provision of recorded music, and opening hours.

3.2 Conditions

3.2.1 The applicant has proposed replacing the existing conditions with the conditions set out below.

1. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be made available for inspection at the premises by the Police and other officers of Responsible Authorities at all times whilst the premises are open.
2. An incident log shall be maintained at the premises and details of all known incidents recorded within the log. The log shall be kept on the premises and be produced to an authorised officer on reasonable request
3. Full training shall be provided to all staff involved in the sale of alcohol on commencement of employment relating to prevention of underage sales of alcohol, proxy sales of alcohol to underage persons and sales of alcohol to a person who is drunk
4. Notices shall be prominently displayed at all public exits requesting customers to leave the premises and area quietly
5. When regulated entertainment, including live and recorded music, is taking place inside the premises after 22:00 all external windows and doors shall be kept closed, except in the event of an emergency and to permit access and egress
6. Customers will not be permitted to remove from the premises any drinks supplied by the premises (alcoholic or otherwise) in open containers unless to an external area set aside for consumption

7. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in external storage receptacles between 23:00 hours and 07:00 hours the following day
8. Children must be accompanied by an adult at all times whilst on the premises

3.3 Authorised Plan

The application seeks to replace the authorised plan following refurbishment and extension to the property.

4. CONSULTATIONS

(i) Consultation period

The application was first submitted on 25 June 2019, and then amended on 4 July 2019 as the original application indicated that the provision of films would take place both indoors and outdoors. The revised application, for films taking place indoors only, was in consultation from 4th July 2019 to 1st August 2019. The application was advertised in accordance with the regulations.

(ii) Representations from Responsible Authorities

A representation was received from Surrey Police on the grounds of prevention of crime and disorder. A copy of this representation is attached as **Appendix 4**.

In response to this representation, the applicant has indicated they are happy for the following conditions to be added to the licence. Surrey Police have indicated that these would address their concerns.

9. The licence holder will ensure that the premises benefit from a CCTV system that operates at all times when licensable activities are taking place.
10. The system will incorporate a camera covering the main entrance door and will be capable of providing an image which is regarded as identification standard. The precise position of the cameras may be agreed with Surrey Police, subject to compliance with data protection legislation.
11. The system will incorporate a recording facility and any recording will be retained and stored, in a suitable and secure manner, for a minimum of 28 days, and will be made available, subject to compliance with data protection legislation, to the Police and other responsible authorities for inspection on request.
12. The system must be able to export recorded images to a removable means, e.g. CD/DVD/USB and have its own software to allow playback or review.
13. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises are open to the public.
14. The system will display, on any recording, the correct time and date of the recording.

The proposed conditions above are copied from the representation from Surrey Police, and the committee may decide to amend the wording should they feel this is appropriate. For instance, condition 10 above does not identify who in Surrey Police would be best placed to agree the precise position of the cameras.

(iii) Representations from other persons

A representation was received from a local resident. The representation on the grounds of prevention of public nuisance and prevention of crime and disorder is attached as **Appendix 5, together with a response from the Licensing Team.** Legal advice is that the concerns in respect of the removal of condition 18, requiring the garden to be closed to the public from 23:00 hours, do constitute a relevant representation. The Sub-Committee can determine whether it is appropriate to control the use of the garden by imposing a condition requiring it to close at a specific time.

The Sub-Committee will note that there is already a planning condition preventing the use of the garden after 10 pm which may address the concerns on this point.

The applicant has offered the following condition on the new licence, which addresses the concerns raised in respect of the potential for admission of customers after 11.00 pm.

15. The Pub closes its doors for admission after 23:00 hours

The Sub-Committee will note that the revised application does not now include the showing of films outdoors.

5. LICENSING POLICY

The following sections of the Council's Licensing Policy are relevant:

- Section 4: (Fundamental Principles)
- Section 12.2: 12.2.1 – 12.2.14 (Prevention of Crime and Disorder)
- Section 12.4: 12.4.1 – 12.4.6 (Prevention of Public Nuisance)
- Section 13 (Licence Conditions)

6. NATIONAL GUIDANCE

The following sections of the Guidance issued in April 2018 by the Secretary of State under Section 182 of the Licensing Act 2003 are relevant:

Paragraphs 2.1 – 2.6 – Crime And Disorder

Paragraphs 2.15 – 2.21 – Public Nuisance

Paragraphs 9.31 – 9.41 – Hearings

Paragraphs 9.42 – 9.44 – Determining actions that are appropriate for the promotion of the licensing objectives

Paragraphs 10.1 to 10.66 – Conditions attached to premises licences

7. CONCLUSION:

- (I) The Sub-Committee is requested to consider the application for the variation of the premises licence on its merits.
- (II) Subject to paragraph (III) below, Section 35(2) of the Licensing Act 2003 provides that the Sub-Committee must grant the application.

(III) Having regard to the relevant representations received, the Sub-Committee must take such steps (if any) as it considers appropriate for the promotion of the licensing objectives. The steps are:

- To modify the conditions of the licence, whether by alteration or omission of conditions or the addition of new conditions. Any additional or altered conditions must be appropriate for the promotion of the licensing objectives, proportionate and should address the matters raised in the representations.

The applicant and Surrey Police have agreed that the imposition of conditions 9 to 14 would address the concerns raised by Surrey Police. The applicant has proposed the imposition of condition 15 to address the concerns of the local resident. If the Sub-Committee feel it is appropriate to promote the licensing objectives, they can impose the 15 conditions as set out above or amend them as they feel appropriate considering the representations received.

- To reject the application in whole or in part.

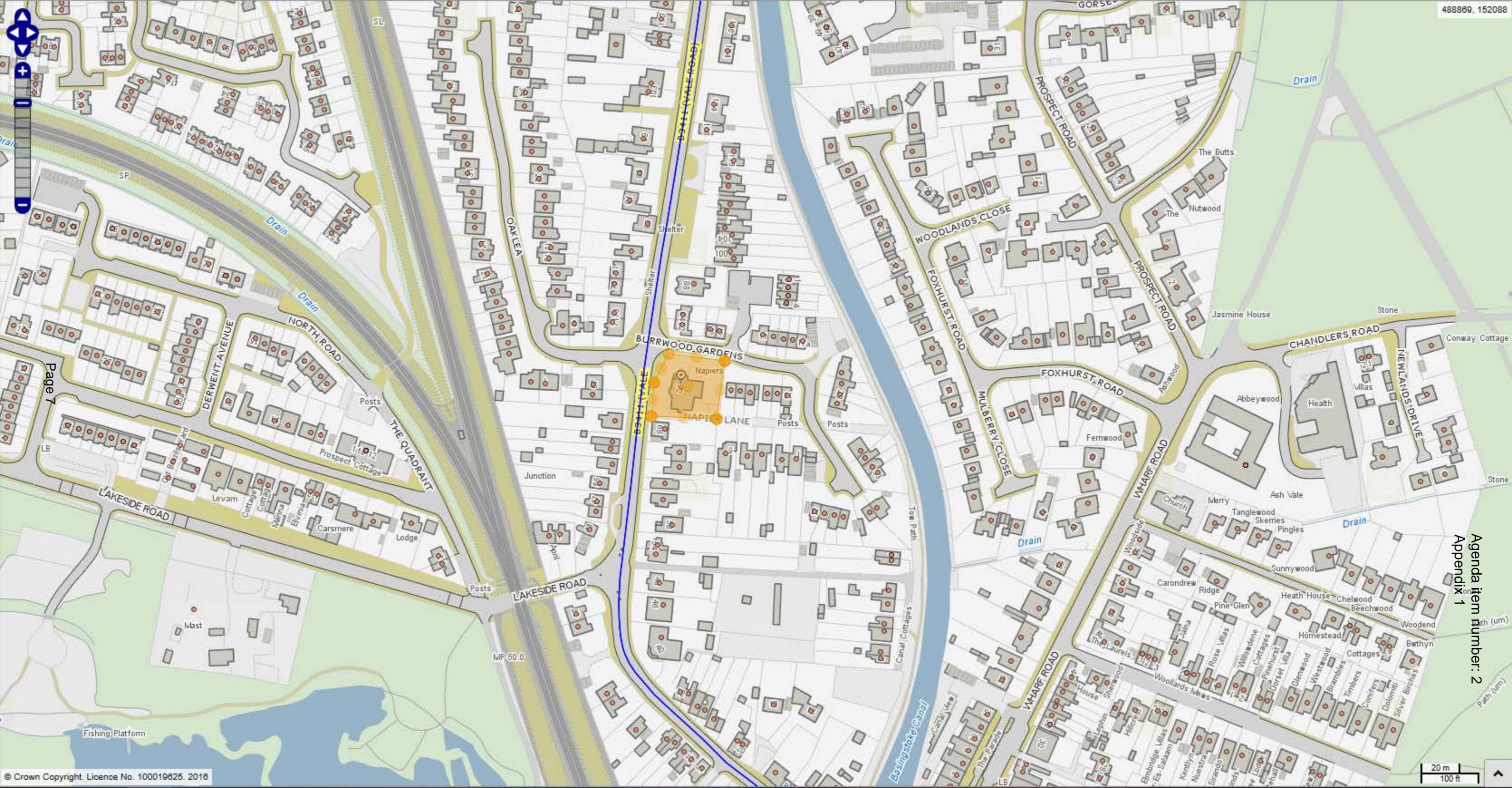
Originator:

Peter Muir, Licensing Officer

Tel: (01483) 444110

E-mail: peter.muir@guildford.gov.uk

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Licensing Act 2003 Premises Licence

NAME OF LICENSED PREMISES

Napiers

ADDRESS OF LICENSED PREMISES

72 Vale Road, Ash Vale, Guildford, Surrey, GU12 5HS

ORIGINAL LICENCE COMMENCEMENT DATE

24/11/2005

EXPIRY DATE, IF TIME LIMITED

N/A

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- Sale of Alcohol
- Recorded Music

Sale of Alcohol Both on and off the premises

Day	Start Time	End Time
Monday	11:00	00:00
Tuesday	11:00	00:00
Wednesday	11:00	00:00
Thursday	11:00	01:00
Friday	11:00	02:00
Saturday	11:00	01:00
Sunday	12:00	23:00

Seasonal Variations: An additional hour into the morning following ever Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday Weekend. An additional hour into the morning following ever Thursday, Friday, Saturday, Sunday and Monday for Easter Bank Holiday weekend. An additional hour every Christmas Eve and Boxing Day. New Year's Eve: 11:00 until 23:00 New Year's Day

Recorded Music Indoors

Day	Start Time	End Time
Monday	11:00	00:00
Tuesday	11:00	00:00
Wednesday	11:00	00:00
Thursday	11:00	01:00
Friday	11:00	02:00
Saturday	11:00	01:00
Sunday	12:00	23:00

Seasonal Variations: An additional hour into the morning following ever Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday Weekend. An additional hour into the morning following ever Thursday, Friday, Saturday, Sunday and Monday for Easter Bank Holiday weekend. An additional hour every Christmas Eve and Boxing Day. New Year's Eve: 11:00 until 23:00 New Year's Day



**Licensing Act 2003
Premises Licence**

Opening Hours

Day	Start Time	End Time
Monday	11:00	00:30
Tuesday	11:00	00:30
Wednesday	11:00	00:30
Thursday	11:00	01:30
Friday	11:00	02:30
Saturday	11:00	01:30
Sunday	12:00	23:30

Seasonal Variations: An additional hour into the morning following ever Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday Weekend. An additional hour into the morning following ever Thursday, Friday, Saturday, Sunday and Monday for Easter Bank Holiday weekend. An additional hour every Christmas Eve and Boxing Day. New Years Eve: 11:00 until 23:00 New Year's Day

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

ON/OFF

NAME, REGISTERED ADDRESS OF HOLDER OF PREMISES LICENCE

Punch Partnerships (PTL) Limited
20 Great Titchfield Street, London, W1W 8BE

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Company Number: 03512363
Charity Number: N/A

DETAILS OF DESIGNATED PREMISES SUPERVISOR

Name:
Address:
Telephone:
Email:
Licence Number:



Mike Smith
Licensing Team Leader
Guildford Borough Council

Licensing Act 2003 Premises Licence

MANDATORY CONDITIONS

Sales of alcohol

1. No supply of alcohol may be made under the premises licence -
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Mandatory Licensing Conditions (Alcohol Sales)

- 1.1 The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 1.2 In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 3.1 The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- 3.2 The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- 3.3 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - a. a holographic mark, or
 - b. an ultraviolet feature.
4. The responsible person must ensure that-
 - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and

Licensing Act 2003 Premises Licence

- iii still wine in a glass: 125 ml;
- b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

Permitted price for alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b) "permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$
 where-
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Additional conditions as laid out in the application operating schedule dated 5 May 2005

1. The pub has functioning CCTV in the car park and internal bar annex areas.
2. During all trading hours the pub is signed up to DPR to ensure all legal obligations in terms of viewing and storage are met.
3. The licensees are members of Pubwatch.
4. Emergency lighting throughout
5. Both the car park and garden areas are floodlit.
6. The licensee proposes to stop admission to the pub at 23:00 hours throughout the week.
7. The pub has a written Health and Safety policy that is signed by all staff which includes risk assessments.
8. The pub has a written evacuation policy in event of problems arising.



Mike Smith
Licensing Team Leader
Guildford Borough Council

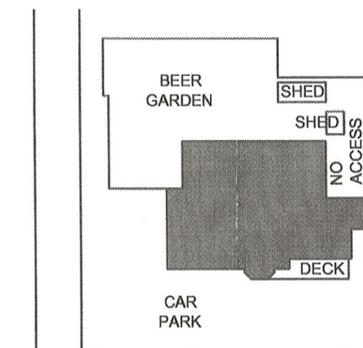
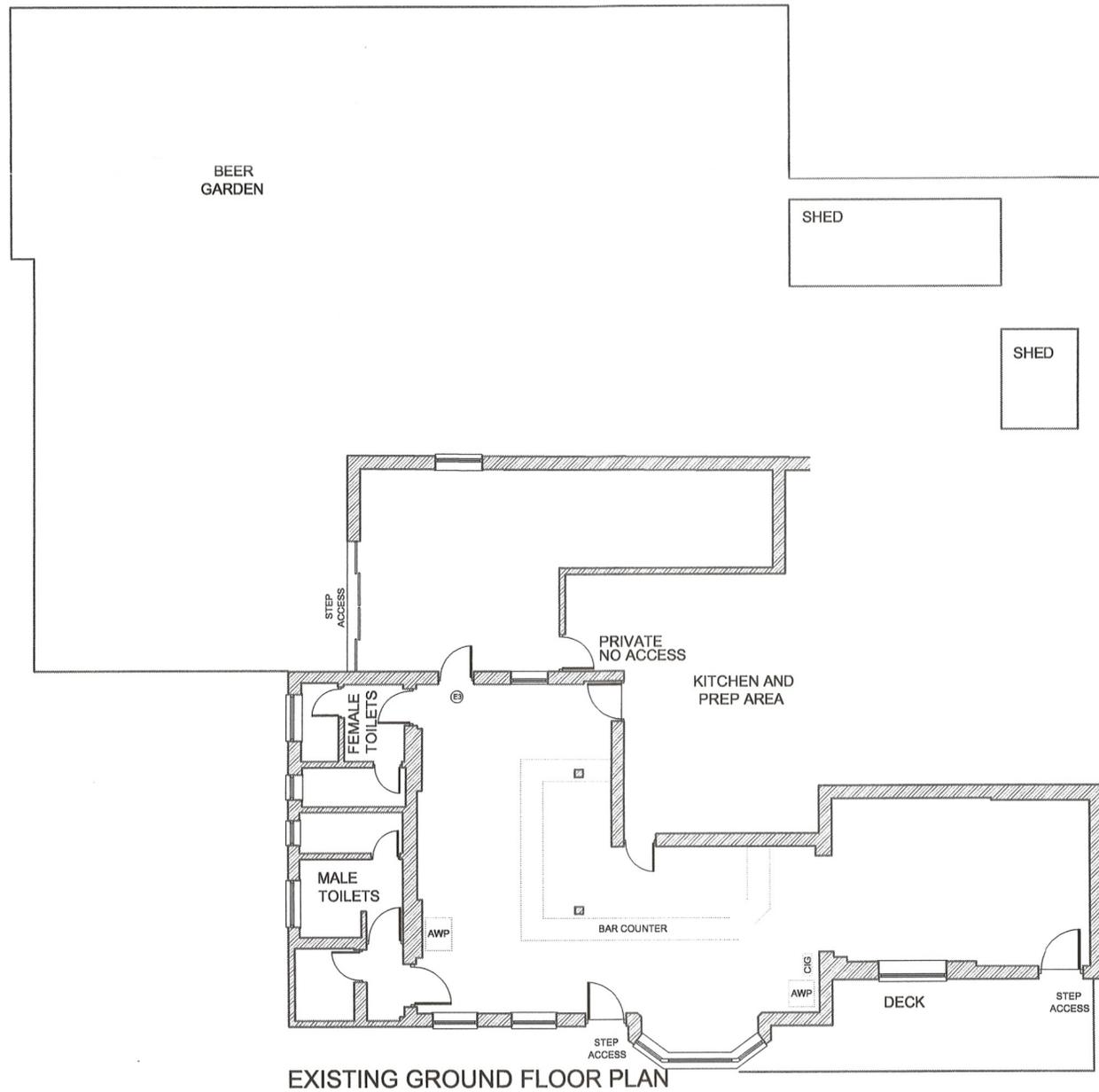
Licensing Act 2003 Premises Licence

9. The pub has fire-fighting equipment throughout managed and certified by Chubb (UK) Ltd.
10. There are illuminated exit signs in building.
11. The pub has a written disability discrimination policy and an action plan to improve facilities.
12. The Pub closes its doors for admission after 23:00 hours.
13. The pub has committed to a statement of intent to stop smoking at the bar, and have 50% of floor space non-smoking by the end of the year.
14. Both licensees have health and hygiene certificates.
15. There are two first aiders in the staff team.
16. The pub uses signage requesting that customers respect local residents.
17. Air conditioning in pub means doors and windows are closed from 23:00 hours.
18. The garden will be closed to the public from 23:00 hours
19. Food will only be served to 22:30 hours so kitchen extract will be switched off at this time.
20. There is and will not be any striptease, nudity, partial nudity or showing of restricted films in the pub.
21. Under 16's are permitted into the pub until 21:00 hours when accompanied by an adult, and until closing when they are a Guest at a private function. 16 - 17 year olds are permitted until closing when accompanied by adults.

(Condition 21 amended by variation application dated 19/05/2006)

KEY

- Ⓢ ILLUMINATED 'EXIT' SIGN WITH DIRECTIONAL ARROW
- ☐ CIG CIGARETTE VENDING MACHINE
- ☐ AWP FRUIT MACHINE



A	08.07.05	Revised to client comments.	ESL
REV	DATE	DETAILS	



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TELEPHONE: 0118 936 6699
35 THE AVENUE, SOUTHAMPTON, HAMPSHIRE, SO17 1XN.
TELEPHONE: 02380 820110
B4 HEATH ROAD, TWICKENHAM, MIDDLESEX, TW1 4BW.
TELEPHONE: 0208 288 0330
E-MAIL: ROMANS@ROMANS.CO.UK
WWW. ROMANS.CO.UK

ON BEHALF OF

PUNCH TAVERNS

PROJECT TITLE
**Napiers, 72 Vale Road,
Ash Vale, Surrey GU12 5HS**

DRAWING TITLE		SCALE	
Existing Floor Plans		1:100	
DATE		15th September 2004	
DRAWN	CHECKED	DWG NO.	REV
RKS		511000	001 A

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The ROMANS Group

**OUTLET NO.
511000**



Licensing Act 2003 Premises Licence Summary

NAME OF LICENSED PREMISES

Napiers

ADDRESS OF LICENSED PREMISES

72 Vale Road, Ash Vale, Guildford, Surrey, GU12 5HS

ORIGINAL LICENCE COMMENCEMENT DATE

24/11/2005

EXPIRY DATE, IF TIME LIMITED

N/A

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- Sale of Alcohol
- Recorded Music

Sale of Alcohol Both on and off the premises

Day	Start Time	End Time
Monday	11:00	00:00
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Recorded Music Indoors

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Licensing Act 2003 Premises Licence Summary

Opening Hours

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WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

ON/OFF

NAME, REGISTERED ADDRESS OF HOLDER OF PREMISES LICENCE

Punch Partnerships (PTL) Limited
20 Great Titchfield Street, London, W1W 8BE

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Company Number: 03512363
Charity Number: N/A

DESIGNATED PREMISES SUPERVISOR

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Under 16's are permitted into the pub until 21:00 hours when accompanied by an adult, and until closing when they are a Guest at a private function. 16 - 17 year olds are permitted until closing when accompanied by adults.



Mike Smith
Licensing Team Leader
Guildford Borough Council

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

WE Punch Partnerships (PTL) Limited

(Insert name(s) of applicant)

Being the premises licence holder, apply to vary a premises licence under S34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence Number GUPLA0187

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Napiers (TBK The Admiral) 72 Vale Road Ash Vale
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Post Town	Guildford	Postcode	GU12 5HS
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Telephone number at premises	012532 314212
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Non-domestic rateable value of premises	£27,700
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Part 2 - Applicant Details

Daytime contact telephone number	
---	--

E-mail address (optional)	
----------------------------------	--

Current postal address if different from premises address	Elsley Court 20-22 Great Titchfield Street London
--	---

Post Town	London	Postcode	W1W 8BE
------------------	--------	-----------------	---------

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible? Yes No

If not do you want the variation to take effect from

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (please read guidance note 1)

The application proposes to:-

1. Change the name of the premises as shown on the Premises Licence to "The Admiral"
2. Amend the licensing plan in accordance with drawing number 250 dated 2nd May 2019 which accompanies this application. Please note that the amendments to the licensing plan are not to take effect until such times as the works proposed are complete
3. Extend the opening hours to allow the premises to open from 08:00 daily for breakfast, tea and coffee etc
4. Extend the opening hours to allow the premises to close on Sunday at 00:30 the following day
5. Extend the start time for the sale of alcohol on Sunday to 11:00
6. Extend the terminal hour for the sale of alcohol on Sunday to midnight
7. Permit late night refreshment on Sunday to Wednesday from 23:00 to midnight, on Thursday from 23:00 to 01:00 the following day, on Friday from 23:00 to 02:00 the following day and on Saturday from 23:00 to 01:00 the following day
8. Permit the provision of films on Sunday to Wednesday from 08:00 to midnight, on Thursday from 08:00 to 01:00 the following day, on Friday from 08:00 to 02:00 the following day and on Saturday from 08:00 to 01:00 the following day
9. Add non-standard timings
10. Remove all existing conditions under D and replace with updated conditions

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
Standard days and timings (please read guidance note 8)				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon				Please give further details here (please read guidance note 5)	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	08:00	00:00	<u>Please give further details here</u> (please read guidance note 5) Films including but not limited to amplified music videos, sports and TV programs		
Tue	08:00	00:00			
Wed	08:00	00:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur	08:00	01:00			
Fri	08:00	02:00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Ban Holiday and August Bank Holiday Weekend An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for East Bank Holiday weekend An additional hour every Christmas Eve and Boxing Day New Year's Eve – From 11:00 until 23:00 New Year's Day		
Sat	08:00	01:00			
Sun	08:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

F – NO CHANGE

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 5)	
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	23:00	00:00	<u>Please give further details here</u> (please read guidance note 5) The provision of hot food and hot drink.		
Tue	23:00	00:00			
Wed	23:00	00:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	23:00	01:00			
Fri	23:00	02:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Ban Holiday and August Bank Holiday Weekend An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for East Bank Holiday weekend An additional hour every Christmas Eve and Boxing Day New Year's Eve – From 11:00 until 23:00 New Year's Day		
Sat	23:00	01:00			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			<u>Will the supply of alcohol be for consumption (Please tick box)</u> (please read guidance note 9)	On the premises	<input type="checkbox"/>	
				Off the premises	<input type="checkbox"/>	
				Both	<input checked="" type="checkbox"/>	
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)			
Mon	No Change	No Change				
Tue	No Change	No Change				
Wed	No Change	No Change				
Thur	No Change	No Change				<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri	No Change	No Change				
Sat	No Change	No Change				
Sun	11:00	00:00				
			As existing			

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)</p> <p>None</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6)
Day	Start	Finish	
Mon	08:00	No change	
Tue	08:00	No change	
Wed	08:00	No change	
Thur	08:00	No change	
Fri	08:00	No change	
Sat	08:00	No change	
Sun	08:00	00:30	
<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)			
As existing			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

We seek to remove all existing conditions under **D** on page 5 of the Premises Licence as a number of these are outdated and replace with updated and proportionate conditions.

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence N/A

M- Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

[The information provided in this box is solely for information only and not intended to be converted into conditions on the Premises Licence]

The premises were acquired by Heineken (UK) in March 2018 along with approximately 1800 other sites across England, Scotland and Wales, The Premises Licence Holder, Punch Partnerships (PTL) Limited are a subsidiary of Heineken (UK) who now have approximately 3000 sites in their estate.

Given the changes proposed, we have carefully considered the application, the effect on the licensing objectives and the Council's Licensing Policy. Our client is proposing to create a new extension to the rear of the premises to replace the existing games area/stores which will be included within the licensable area. The other works consist of a reduction in the size of the bar servery, the entrance door to the front being re-positioned with new entrance porch externally, a new accessible WC and an entrance through to the kitchen being created. Please note that the amendments to the licensing plan should not take effect until such times as the works proposed have been completed.

We are also seeking to extend the opening hours to allow the premises to open from 08:00 daily for breakfast, tea and coffee etc. Please note that alcohol would not be sold from this time. The proposed extension of alcohol on Sunday only would allow the premises slightly more flexibility around trading. We are seeking to add the provision of films to allow the premises on occasions to show pre-recorded films to customers. The application also proposes to permit late night refreshment daily from 23:00 until the permitted terminal time for the sale of alcohol to allow the premises to sell hot drinks to their customers during these times.

The variation application has also been submitted to update the Premises Licence conditions to ensure that they are suitable for the style of operation at the premises and to uphold the licensing objectives.

Considering the above, we believe that the variation would not have an adverse impact on the licensing objectives and we believe that the measures proposed will ensure the premises continue to promote the licensing objectives, and that these measures are adequate and further conditions are not required.

b) The prevention of crime and disorder

1. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be made available for inspection at the premises by the Police and other offices of Responsible Authorities at all times whilst the premises are open.
2. An incident log shall be maintained at the premises and details of all known incidents recorded within the log. The log shall be kept on the premises and be produced to an authorised officer on reasonable request
3. Full training shall be provided to all staff involved in the sale of alcohol on commencement of employment relating to prevention of underage sales of alcohol, proxy sales of alcohol to underage persons and sales of alcohol to a person who is drunk

c) Public safety

Please see box a) above. We understand our obligations under existing legislation and take our responsibilities seriously.

d) The prevention of public nuisance

4. Notices shall be prominently displayed at all public exits requesting customers to leave the premises and area quietly
5. When regulated entertainment, including live and recorded music, is taking place inside the premises after 22:00 all external windows and doors shall be kept closed, except in the event of an emergency and to permit access and egress
6. Customers will not be permitted to remove from the premises any drinks supplied by the premises (alcoholic or otherwise) in open containers unless to an external area set aside for consumption
7. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in external storage receptacles between 23:00 hours and 07:00 hours the following day

e) The protection of children from harm

8. Children must be accompanied by an adult at all times whilst on the premises

- Checklist:** **Please tick to indicate agreement**
- I have made or enclosed payment of the fee; or
 - I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
 - I have sent copies of this application and the plan to responsible authorities and others where applicable
 - I understand that I must now advertise my application
 - I have enclosed the premises licence or relevant part of it or explanation
 - I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (See guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	25/06/2019
Capacity	Flint Bishop LLP – Solicitors for and on behalf of applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

George Domleo
Flint Bishop LLP
St. Michael's Court
St. Michael's Lane
Derby
DE1 3HQ

Telephone number (if any)



If you would prefer us to correspond with you by e-mail your e-mail address (optional)



Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the

audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed.
13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
15. This is the address which we shall use to correspond with you about this application. to correspond with you about this application.

KEY

- All licensable activities
 - Site boundary
 - MOE Means of Escape
 - Smoke Detector
 - Heat Detector
 - EXIT Emergency exit light 3 hour maintained with photogram
 - E3 Emergency light 3 hour non-maintained
 - Alarm Bell
 - Manual Callpoint
 - Water Extinguisher
 - Carbon Dioxide Extinguisher
 - Foam Extinguisher
 - Chemical Extinguisher
 - Fire blanket in container
 - AWP Amusements/Skate with Pinzoo machine
 - Combined detector sounder & visual alarm
'N' denotes type of detector - S = smoke, H = heat
- NOTE:**
Emergency lighting system to be certified to BS 5266 Part 1 and Table 5.
The type and location of the safety equipment and other safety equipment to be agreed with the Fire Officer.
Outside areas are to be used for the consumption of alcohol.



notes	rev	date	revision note
10m @ 1:100 5m @ 1:50	A	03.04.19	Blue line added and scale changed to 1:200

title	rev	date
	1	

Figured dimensions to be used in preference to scaled sizes
 All dimensions to be checked by the contractor before commencing work and any discrepancies reported to the Architect
 Drawings to be read in conjunction with Structural Engineers and other consultants drawings.
 This drawing is the property of designmanagementpartnership.
 Copyright is reserved by them and the drawing is issued on the condition that it is not copied, reproduced, retained or disclosed to any unauthorized person either wholly or in part without the consent of designmanagementpartnership.

scale	1:100	drawn	AA	check	AA	date	02/05/19	status	Licensing	job no	18.028	rev	
title	Licensing Plan			client	The Napiers Aldershot For Stars Pubs & Bars								
drawing number	250												



Licensing Act 2003

Premises Licence

GUPLA0187

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Napiers

72 Vale Road, Ash Vale, Guildford, Surrey, GU12 5HS

Telephone 01252 314212

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- any playing of recorded music
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
F. Playing of recorded music (Indoors)	Monday to Wednesday	11:00am	Midnight
	Thursday	11:00am	1:00am
	Friday	11:00am	2:00am
	Saturday	11:00am	1:00am
	Sunday	Noon	11:00pm
	M. The sale by retail of alcohol for consumption ON and OFF the premises	Monday to Wednesday	11:00am
Thursday		11:00am	1:00am
Friday		11:00am	2:00am
Saturday		11:00am	1:00am
Sunday		Noon	11:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Wednesday	11:00am	12:30am
Thursday	11:00am	1:30am
Friday	11:00am	2:30am
Saturday	11:00am	1:30am
Sunday	Noon	11:30pm

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises





GUILDFORD
BOROUGH

Licensing Act 2003

Premises Licence

GUPLA0187

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Punch Partnerships (PTL) Limited

Elsley Court, 20 -22 Great Titchfield Street, London, W1W 8BE.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Punch Partnerships (PTL) Limited

03512363

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES THE SUPPLY OF ALCOHOL

TO BE ADVISED

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES FOR THE SUPPLY OF ALCOHOL

Licence No.

Issued by





Premises Licence

ANNEXES

MANDATORY CONDITIONS

A: Sales of alcohol

1. No supply of alcohol may be made under the premises licence -
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Mandatory Licensing Conditions (Alcohol Sales)

- 1.1 The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 1.2 In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 3.1 The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- 3.2 The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- 3.3 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - a. a holographic mark, or
 - b. an ultraviolet feature.
4. The responsible person must ensure that-
 - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii still wine in a glass: 125 ml;
 - b. these measures are displayed in a menu, price list or other printed material which is available to customers on the





Premises Licence

ANNEXES continued ...

- c. premises; and
where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

B: Permitted price for alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b) "permitted price" is the price found by applying the formula-
$$P = D + (D \times V)$$
where-
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

C: Permitted hours

As displayed on the Premises Licence.

- a. Variations from these times displayed on licence:

An additional hour into the morning following ever Friday, Saturday, Sunday and Monday for each May Bank Holiday, Spring/Whitsun Bank Holiday and August Bank Holiday Weekend.

An additional hour into the morning following ever Thursday, Friday, Saturday, Sunday and Monday for Easter Bank Holiday weekend.





Licensing Act 2003

Premises Licence

GUPLA0187

ANNEXES continued ...

An additional hour every Christmas Eve and Boxing Day.

New Years Eve: 11:00 until 23:00 New years day

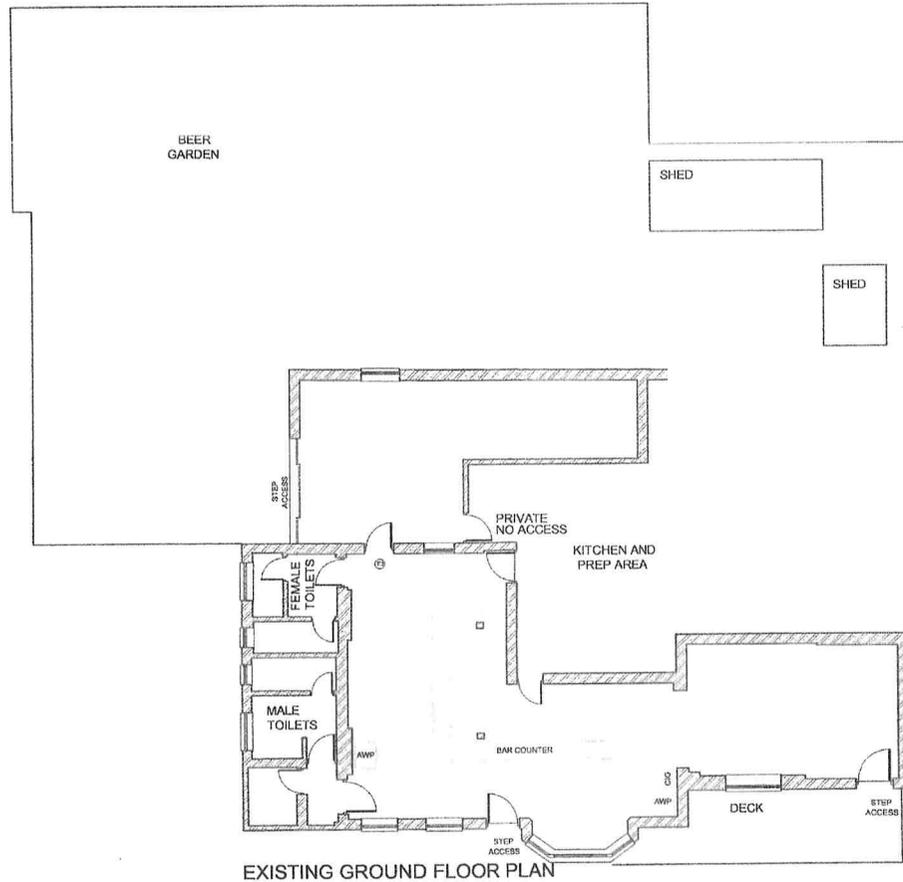
D: Additional conditions as laid out in the application operating schedule dated 5 May 2005

1. The pub has functioning CCTV in the car park and internal bar annex areas.
2. During all trading hours the pub is signed up to DPR to ensure all legal obligations in terms of viewing and storage are met.
3. The licensees are members of Pubwatch.
4. Emergency lighting throughout
5. Both the car park and garden areas are floodlit.
6. The licensee proposes to stop admission to the pub at 23:00 hours throughout the week.
7. The pub has a written Health and Safety policy that is signed by all staff which includes risk assessments.
8. The pub has a written evacuation policy in event of problems arising.
9. The pub has fire fighting equipment throughout managed and certified by Chubb (UK) Ltd.
10. There are illuminated exit signs in building.
11. The pub has a written disability discrimination policy and an action plan to improve facilities.
12. The Pub closes its doors for admission after 23:00 hours.
13. The pub has committed to a statement of intent to stop smoking at the bar, and have 50% of floor space non-smoking by the end of the year.
14. Both licensees have health and hygiene certificates.
15. There are two first aiders in the staff team.
16. The pub uses signage requesting that customers respect local residents.
17. Air conditioning in pub means doors and windows are closed from 23:00 hours.
18. The garden will be closed to the public from 23:00 hours
19. Food will only be served to 22:30 hours so kitchen extract will be switched off at this time.
20. There is and will not be any striptease, nudity, partial nudity or showing of restricted films in the pub.
21. Under 16's are permitted into the pub until 21:00 hours when accompanied by an adult, and until closing when they are a Guest at a private function. 16 - 17 year olds are permitted until closing when accompanied by adults.

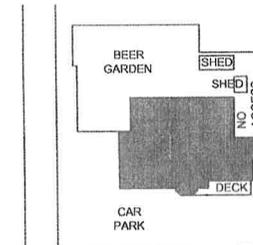
(Condition 21 amended by variation application dated 19/05/2006)



- KEY**
- ⊗ ILLUMINATED 'EXIT' SIGN WITH DIRECTIONAL ARROW
 - ⊠ CIGARETTE VENDING MACHINE
 - AWP FRUIT MACHINE



EXISTING GROUND FLOOR PLAN



LOCATION PLAN
SCALE 1:500

REV	DATE	DETAILS	ESL
A	06.07.05	Revised to client comments	



ROMANS Surveyors

4 KING STREET LANE, WINNERSH, BERKSHIRE, RG41 3AB.
TELEPHONE: 0118 936 6699
35 THE AVENUE, SOUTHAMPTON, HAMPSHIRE, SO17 1XN.
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ON BEHALF OF

PUNCH TAVERNS

PROJECT TITLE

**Napiers, 72 Vale Road,
Ash Vale, Surrey GU12 5HS**

DRAWING TITLE		SCALE	
Existing Floor Plans		1:100	
DATE		15th September 2004	
DRAWN	CHECKED	DWG NO.	REV
RKS		511000	001 A

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OUTLET NO. 511000	 
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Our Ref: CM / AH

Licensing Manager
Guildford Borough Council
Millmead House
Millmead
Guildford
GU2 4BB



10/07/19

Application to Vary Premises Licence for the Admiral Public House 72 Vale Road, Ash.

Dear Sir

Applicant: WE Punch Partnerships (PLT) Limited

Surrey Police, as a Responsible Authority under Section 13(4) (b) of the Licensing Act 2003, wish to make a formal representation to the application to vary the premises licence GUPLA0187.

This objection is based on the Prevention of Crime and Disorder.

The current licence GUPLA0187 reference Annexe D (1) has a condition relating to CCTV, the applicant has requested in the variation to have all conditions in section D to be removed and replaced with updated conditions, in section M of the application parts (a,b,c,d,e) there is no mention of having a CCTV system.

Surrey Police request the applicant to install a CCTV system this is based on the previous history of the premises and would assist in the Prevention of Crime and Disorder.

Below is the condition Surrey Police request to be placed on the varied premises licence: -

- 1) The licence holder will ensure that the premises benefit from a CCTV system that operates at all times when licensable activities are taking place

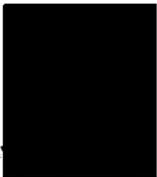
- 2) The System will incorporate a camera covering the main entrance door and will be capable of providing an image which is regarded as identification standard. The precise position of the cameras may be agreed, subject to compliance with data protection legislation.

- 3) The system will incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of 28 days and will be made available,

subject to compliance with data protection legislation, to the Police and other responsible authorities for inspection on request.

- 4) The system must be able to export recorded images to a removable means e.g. CD/DVD/USB and have its own software enable to allow playback / review.
- 5) A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises are open to the public.
- 6) The system will display, on any recording, the correct time and date of the recording

Yours faithfully



Andrew Hill

Borough Inspector Guildford

From: [Peter Muir](#)
To: [REDACTED]
Cc: [Sophie Butcher](#)
Subject: RE: Variation application at the Napiers (TBK The Admiral), 72 Vale Road, Ash Vale [UNC]
Date: 02 August 2019 10:51:29

Dear Mr Landricombe,

Thank you for your email regarding the Admiral (Napiers). There are three aspects to your objection, as detailed below:

1. Removal of condition 18 – “The garden will be closed to the public from 23:00 hours”
2. Removal of condition 12 – “The Pub closes its doors for admission after 23:00 hours”
3. Addition of films to the licence

Point 1: The planning application determined earlier this year (see planning application 19/P/00042 – viewable on our website if you put in this reference <http://www2.guildford.gov.uk/publicaccess/>) put a planning condition preventing use of the garden after 10 pm. The guidance is clear that a licence should not duplicate other legal requirements, and the law is clear that they would need to comply with both the planning permission and the licence, so there is no need to have a condition on the licence that repeats the planning condition, or that is redundant as the planning condition is more restrictive. This is therefore not a relevant representation.

Point 2: I can confirm this is a relevant representation. I will put your concerns to the applicant, and see what their response is, and then update you accordingly.

Point 3: The application was amended and the consultation restarted as the request for films OUTDOORS was in error, and the request for films was meant to be INDOORS only. Given that the terminal hour for recorded music, also INDOORS is the same as the proposed times for films Monday to Saturday, and as your concern is primarily related to the outdoor aspect, this is not a relevant representation.

The licensing process is that following the receipt of a relevant representation, we have to hold a hearing where a sub-committee of three councillors will determine the application. If all parties agree a hearing is not required, then the councillors can determine the application without a hearing. As you are now a party to the hearing, you will be invited to attend the hearing and speak on point 2, hence copying in my colleague Sophie who will be arranging the hearing. If you and the applicant can agree a mutually acceptable solution before the hearing this is always appreciated by the sub-committee – for instance if the applicant was willing to keep the last admission condition your objection would be addressed.

I will be in touch once the applicant gets back to me.

Kind regards

Peter Muir
Licensing Officer
Licensing Team
Regulatory Services

Agenda item number: 2
Appendix 5

Guildford Borough Council
Millmead House, Millmead, Guildford, Surrey, GU2 4BB
Tel: 01483 444110 | Email: peter.muir@guildford.gov.uk

Follow us on Twitter [@GuildfordBC](https://twitter.com/GuildfordBC)



Please consider the environment before printing this e-mail or any attachment

From: Giulio Riccelli <Giulio.Riccelli@guildford.gov.uk>
Sent: 02 August 2019 09:44
To: Peter Muir <Peter.Muir@guildford.gov.uk>
Subject: FW: Variation application at the Napiers (TBK The Admiral), 72 Vale Road, Ash Vale

Hi Pete

Logged and saved

Giulio Riccelli
Regulatory Services

Guildford Borough Council
Millmead House
Guildford
Surrey, GU2 4BB
Tel: 01483 505050 | Email: Giulio.Riccelli@guildford.gov.uk
Licensing: regulatory.services@guildford.gov.uk

Follow us on Twitter [@GuildfordBC](https://twitter.com/GuildfordBC)



From: Neil Landricombe <[REDACTED]>
Sent: 01 August 2019 23:12
To: Regulatory Services <regulatoryservices@guildford.gov.uk>
Cc: Justine Fuller <Justine.Fuller@guildford.gov.uk>; [REDACTED]; Andrew Gomm <Andrew.Gomm@guildford.gov.uk>; [REDACTED]; Jo Randall <Jo.Randall@guildford.gov.uk>; [REDACTED]; [REDACTED]; [REDACTED]
Subject: Variation application at the Napiers (TBK The Admiral), 72 Vale Road, Ash Vale

Dear Sir/ Madam,

I am writing in relation to a variation application at the Napiers (TBK The Admiral), 72 Vale Road, Ash Vale. The application is proposing to vary a premises licence. Premises Licence Number GUPLA0187.

We **object** to the variation as submitted for the reasons outlined below.

We are concerned that the proposed variation removes conditions set out within the current licence GUPLA0187. The variation application is applying to remove Conditions under D. We are strongly concerned about removing some of these requirements under Condition D. for the following reasons:

The current requirement under Condition D. requires the garden to be closed to the public by 23:00

Removing this requirement has potential to result in public nuisance with regard to noise as there are dwellings directly adjacent and opposite. We are concerned that having the garden opened beyond 11 p.m. could cause harm to children trying to sleep. This includes my daughter who is 18 months old. The garden is in very close proximity to bedrooms. We accept there will be some noise from the pub in the evening and accept the existing licence but feel that an extension to the opening of the garden will result in noise nuisance at an unacceptable hour.

The current requirement under Condition D. requires the pub to close its doors for admission at 23:00.

We are strongly concerned about removing the requirement that restricts new people entering the pub after 11 p.m. The following public houses within a three mile radius of The Napiers all close their doors at 11 p.m. (or midnight on weekends).

- The Greyhound, 1 Ash St, Ash, Aldershot GU12
- The Swan, 2 Hutton Rd, Ash Vale, Aldershot GU12 5HA
- The Rose and Thistle, 1 Sturt Rd, Frimley Green, Camberley GU16 6HT.

The current licence of the Napiers (TBK The Admiral) has a longer closing time than 11 p.m. on the weekend (1 a.m. Thursday and Saturday and 2 a.m. on Friday). The variation application is also applying to extend hours on Sunday. We are extremely concerned that by removing the Conditions under D. the pub will become a mecca for drinkers from the other pubs in close proximity where their doors have closed. We are concerned that by relaxing this requirement under Condition D. this will result in people arriving intoxicated from other establishments and will make public nuisance with regard to noise and public disorder in the street.

We are also concerned the application proposes to vary the licence so that films (including music/ TV/ sports) can be played until half an hour before closing outdoor as well as indoor. If there is loud music emanating from the garden of the pub, where dwellings are directly opposite and adjacent, we are concerned this could cause a public nuisance in relation to noise and disturbing residents sleeping, particularly causing a disturbance to sleeping children.

I trust you will take these comments into consideration when determining the application.

Kind regards

Neil Landricombe (Burrwood Gardens)

Agenda item number: 2

Appendix 5

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